

Guidelines

REGIONAL ARTIST FELLOWSHIPS 2021

Fellowships of \$50,000 are available to support up to four outstanding, established regional artists and/or arts workers' creative activity and professional development for a period of up to two years.

The Regional Artist Fellowship program is intended to assist artists to undertake a self-directed program that builds their capacity to sustain a career in regional Western Australia.

In addition to your own creative activity and development the program also comprises of:

- 1 x 2 hour online group induction for recipients at the commencement of the program. This induction will introduce the structure of the knowledge sharing process and the logistics of how the program will run.
- Quarterly online group catch-ups over the course of the program. These are designed to check-in on progress, peer review and share experiences.

Please read through the following grant guidelines and contact a Regional Arts WA Project Officer prior to completing an application.

This program is supported by the Departments of Local Government, Sports and Cultural Industries, and Primary Industries and Regional Development through the Regional Arts and Cultural Investment Program.

Key dates

Regional Artist Fellowships will close 5pm, Thursday 13 May 2021.
The eligible activity period is 1 July 2021 until 30 June 2023.

The Regional Arts WA Project Officer may provide feedback on one draft per applicant if requested providing drafts are submitted by Friday 30 April 2021.

Who can apply

You may apply if you are an independent established artist or arts worker who is:

- resident in Regional WA as determined by Regional Development Commission boundaries for a minimum of 12 months prior to application.
- an Australian citizen or permanent resident
- have an Australian Business Number (ABN) registered in Regional WA.

An applicant may also nominate a not-for-profit organisation or Local Government Authority as an auspice to accept legal and financial responsibility for the applicant's grant if required. Auspice organisations are required to be based and registered in regional WA.

Who cannot apply

You cannot apply for a grant if:

- you are based in a metropolitan area.
- you have not acquitted grants from Regional Arts WA, Community Arts Network, Department of Local, Government, Sports and Cultural Industries or any Australian Government funding program.

We will not accept applications from legally incorporated organisations.

How much can you apply for

Up to four Fellowships of \$50,000 for a period of up to two years are available.

What you can apply for

You can apply for a range of different activities. All art forms are eligible including but not limited to visual arts, theatre, dance, writing, music, film, new media and cultural projects. Some examples of activities we fund are:

- the creation of new work
- experimentation
- collaborations
- skills development
- professional development and training
- residencies
- mentorships
- practice based research and development
- inbound and outbound travel.
- minor capital equipment purchases (up to \$1,000 per item) may be made where it is clear it is more financially prudent than hiring. NB: The primary intention of this fund is not to support the purchase of assets.

Fellows can travel nationally and overseas during their Fellowship but are asked to spend the majority of their time in regional WA to ensure that the benefits of the grant are evident in the regions.

What you cannot apply for

You cannot apply for the following activity:

- Projects or activities that do not involve or benefit practicing artists or arts workers
- Projects that principally benefit a metropolitan location or areas outside of regional WA
- Projects or activities that do not have a clearly defined arts component
- Projects that have already taken place.
- Activities already funded by Regional Arts WA or the Department of Local Government, Sports and Cultural Industries through any other funding programs
- Fundraising, competitions, prizes and trophies
- Activity that will be academically assessed or any school curriculum-based activity
- major capital equipment purchase including instruments, equipment, software, computers and/or uniforms over \$1,000.
- Capital works such as construction or purchasing of studios, workspaces or galleries

Assessment Criteria

Your application will be assessed by the Regional Arts WA Panel against the following criteria. The Panel is made up of Peers who are active in their own regional communities in arts and cultural activities and have experience across a range of art-forms.

To assess how well your application meets our criteria, the Panel consider a number of prompts. Please note that not all of the prompts will apply to your application, but they are examples of the things our peers may consider.

Artistic Merit

The Panel will assess the depth of experience of the artist and the significance of their professional achievement.

They may consider:

- the strength of your artistic career
- the quality and diversity of activities you have previously delivered
- the significance of your body of work
- peer recognition
- level of innovation, ambition, experimentation or risk-taking
- state, national or international response to work previously produced.
- dedication to sustaining a career in regional WA.

Viability

The Panel will assess the viability of your proposal.

They may consider the following:

- relevance and timeliness of proposed activity
- realistic and achievable planning and resource use.
- the activity timeline
- the role of any partners involved, including confirmation of their involvement
- where proposals involve working with diverse audiences or communities, the Panel will look for demonstrated cultural competencies and appropriateness.

Impact

The Panel will assess the impact that the fellowship period will have on the artist and/or sector.

They may consider the following:

- how the proposed activity strengthens your artistic practice
- how the proposed activity builds sustainable regional artistic practice
- the impact the proposed activity will have on your career
- how the proposed activity will be documented, presented or shared with the sector
- how the proposed activity builds or develops regional, national or international collaborations
- how the proposed activity contributes to diverse artistic practice.

Applicants are encouraged to engage with and employ regional based Western Australian artists as a priority or explain why a non-regional based Western Australian is more appropriate for the project.

Support material

You may submit support material with your application to help the Panel gain a better sense of your project. If you need advice on what type of support material to submit, please contact the Project Officer.

There are three types of support material you may submit:

1. Artist information

You can include a brief bio or curriculum vitae (CV) for yourself and any additional artists, mentors or key collaborators involved in the project.

Each Bio and CV information for all artists and key collaborators, including yourself, should be presented as a single document no longer than two A4 pages in total.

2. Artistic support material

This should include relevant, recent examples of your artistic work. You will only be able to upload a maximum of:

- Seven written material documents (in PDF format max. five pages each)
- Five photographs and images such as artworks or examples of past projects

- Three direct links of audio, images or video (max. three minutes, if longer the Panel will only view the identified three minutes)
- Two audio files (mp3 format preferred)
- Two video files (max. three minutes in length and 25MB in size)

3. Letters of support

Individuals, groups or organisations can write letters in support of your project. A support letter should explain to the assessment panel how the project or activity will benefit the applicant (and if applicable, how the project or activity will benefit the community).

You can include up to five letters of support, with each letter not exceeding one A4 page as PDF.

Risk management: COVID-19

In response to COVID-19 please consider the following in relation to your project or program of activities before submitting an application:

- advise of any risks identified in your project as a result of COVID-19 and how you plan to mitigate these risks
- consider including a Risk Management Statement as part of your support material if your project includes activities which are impacted by, or could be impacted by, public health restrictions, such as public gatherings
- reference the [Department of Health's guidance on events](#)

Providing this information, either through answers to application questions or support materials, allows assessors to consider your application against the relevant criteria. The level and detail of information provided should be commensurate with the risks identified.

Working with Children

Please ensure that if carrying out child-related work as part of the fellowship activities all artists and arts workers involved have a current Working with Children Check as required by WA laws. For more information visit www.workingwithchildren.wa.gov.au/.

Working with First Nations Cultural Content and communities

Regional Arts WA requires applicants to show how they will acknowledge any Aboriginal and Torres Strait Islander cultural knowledge and intellectual property.

Further details on the protocols and appropriate acknowledgements of Aboriginal and Torres Strait Islander people and their culture, are available from the [Australia Council for the Arts Protocols for working with Indigenous Artists](#)

How to apply

Applications are to be submitted online using the SmartyGrants system.

Links to the forms can be found on our website: www.regionalartswa.org.au

It is essential that applicants speak to the Regional Arts WA Project Officer prior to applying. It is preferred that this occurs prior to starting an application. The Project Officer can give guidance on eligibility, be a sounding board for ideas and support you through the application process.

We encourage you to make the most of the opportunity by allowing plenty of time for discussion and feedback before applications close.

Contact details

If you need help with your application, contact a Regional Arts WA Project Officer now.

Regional Arts WA
Phone 08 9200 6200
Freecall 1800 811 883
Email info@regionalartswa.org.au

Privacy

Regional Arts WA values applicants' privacy. For details on how we collect, store and use information, applicants can review our Privacy Policy at <https://regionalartswa.org.au/legal/privacy-policy/> or contact us at info@regionalartswa.org.au or call 08 9200 6200 for a copy.

If you are successful

Successful applicants will be required to evaluate their fellowship activities and complete an interim report and a final acquittal.

Evaluation

Regional Arts WA is working with the Cultural Development Network's online planning and evaluation platform WhiteBox, to help focus our programs towards achieving intended outcomes. Measuring the outcomes helps Regional Arts WA to understand what is achieved for the regional arts sector and how efficiently the program has been delivered.

As part of this program you will be provided with access to WhiteBox, in order to evaluate your activities. Please also refer to the separate Outcome Measurements Guide as this will assist you to prepare your application.

Payment of Funds

Funding will be delivered in two instalments, \$25,000 per annum for the activity period of 1 July 2021 until 30 June 2023. The second instalment will be paid on receipt of a satisfactory interim report.

Reporting and Acquittal

The interim report and final acquittal will be completed via SmartyGrants. The final acquittal will be due within six weeks of fellowship completion.

Non-compliance with acquittal conditions may result in you being ineligible for future funding rounds until your acquittal has been submitted and accepted.

Acknowledgments

This program is supported by the Departments of Local Government, Sports and Cultural Industries, and Primary Industries and Regional Development through the Regional Arts and Cultural Investment Program.

The purpose of the program is to drive the creation of jobs, drive economic development and tourism and improve social cohesion by supporting the creative and cultural industries in regional Western Australia. Through strategic investments, the program aims to build capacity in the regions and contribute to liveability and vibrancy of regional communities.



Department of **Local Government, Sport and Cultural Industries**

Department of **Primary Industries and Regional Development**